Minutes of the Meeting of Governing Body

Date: 14-04-2021   **Venue: Online**

Members Present

S. No.	Name of the member	Designation and official address	Category	Signature
1	Sri Ch. Srisailam Reddy	Secretary & Correspondent	Chairman	
2	Sri Ch. Narasimha Reddy	Chairman	Member	
3	Sri.Ch. Bhoopal Reddy	Vice-Chairman	Member	
4	Smt.Ch. Swarupa	Management Member	Member	
5	Smt.Ch. Sruthi	Management Member	Member	
6	Dr. K. Vijaya Kumar Reddy	Prof of ME & Director, R&D, JNTUH (Nominee of the Affiliating University)	Member	
7	Mrs. Madhuri Chitrala	Senior Software Engineer EPAM Systems (Industrialist / Technologist / Educationalist)	Member	
8	Nomination is Awaited	(Nominee of the UGC, New-Delhi)	Member	
9	Nomination is Awaited	(Representative from Commissioner of Technical Education)	Ex-Officio	
10	Dr. A. Srinivasula Reddy	Principal	Member-Secretary	
11	Dr.K.V.Reddy	HOD (H&S), CMREC Faculty Member at the level of Professor	Member	
12	Dr. C. Syamsundar	HOD Mechanical, CMREC Faculty Member at the level of Associate Professor	Member	

Agenda for the Meeting

1. **Review of Previous Meeting**
2. **Review of academics and Curricular Aspects**
   a) The conferment of Autonomous status and Discussion of Curricular Aspects
   b) Coverage of the Syllabus, Labs and their revision.
   c) Review of Result Analysis, Improvement of Result (Strategy to be identified), and Target of University Rank holder.
   d) Faculty Recruitment as per norms for new courses

3. **Teaching-Learning Process**
   a) Student's feedback about the facilities in the college in all aspects like Teaching methods/Modes, Labs, Library and other Amenities.
   b) Feedback about the faculty, about the subjects, cooperation, Mentoring etc.
   c) Innovative Teaching Methods, Guest Lecture, Workshop and other activities Conducted.

4. **Budget and Finance**
   a) Infrastructure and Facilities
   b) Books related to syllabus, Journals and any other books related to latest topics and about labs.
   c) Furniture and space required as per AICTE/JNTUH norms.
   d) Lab Equipment over and above curriculum (including Newly approved Courses)
   e) Admin Office Requirements & Sports

5. **Accreditation and Approval process**
   a) Approvals of AICTE and JNTUH 2021-2022
   b) Introduction of new course/ Closer of programmes/ Reduction intake – If any
   c) Discussion about each criterion in the NBA, where we are lacking and renewal of NBA on 2022.
   d) Revision of Vision & Mission in view NBA/NACC
   e) List of all the Files and its status/updating.

6. **Research and Development**
   a) List of the Faculty those who have registered for PhD with the topics in each department.
   b) MOU's with the Industries and various projects carried out in departments.
   c) Research Support (Publications & Patients), increasing the No. of Consultancy projects and Funding proposal to all schemes.

7. **Placement Summary Review and discussion to increase the placements**
   a). No. of Training planned year wise
   b). Company specific Training

8. **Review about AQAR and submission**
9. **Examinations & Evaluations Reforms as perf Norms**
10. **Organizational Polices, Governances & HR Policies**
11. **Autonomous Policies**
12. **Any other matters with the approval of the chair**

Minutes of the Meeting

Sri Ch. Srisailam Reddy, Chairman of the Governing Body has welcomed the members of the Council. The agenda for the meeting was proposed by Member Secretary, Principal of the college Dr. A. Srinivasula Reddy. The Governing Body has discussed the following points and accepted.

1. **Review of Previous Meeting**

   The Governing Council Members have reviewed the contents of the previous council meeting and checked the degree and standards of implementation. The members expressed their satisfaction about the actions taken in time and endorsed the token of appreciation.

2. Members reviewed the academic results of 2021-2022 and suggested to improve the results further from forthcoming semester/year onwards with specified targets. The members further suggested to take pedagogical measures for the implementation of innovative methods in teaching and learning with effective assignments and projects.

3. The Members reviewed the report of the activities and events conducted in the academic year 2020-21 and expressed their satisfaction for the progress made along with the quality by engaging the eminent persons from industry and reputed institutes. The members suggested to conduct the certification courses in various fields in the interest of global acceptance.

4. The Budget Proposals of all the Departments for the academic year 2021-22 have been discussed and approved with suggestions like verifying the needs in various departments and for maximum utilization of resources. The approved budget has been shown in the Table 1.

Table 1: The Budget proposals for the academic year 2021-22

S.No.	Items	Proposed Budget for 2021-22 (Rs.)
1	Infrastructure Built-Up	20000000.00
2	Library	3857000.00
3	Laboratory equipment	17104136.00
4	Laboratory consumables	681000.00
5	Teaching and non-teaching staff salary	165000000.00
6	Maintenance and spares	933000.00
7	R&D	5037000.00
8	Training and Travel	6800000.00
9	Software	3054000.00
10	Miscellaneous Expenses *	
11	Others, specify	40833864.00
12	Total	263300000.00

5. The Governing Council Members emphasized on Research and Development activities and suggested to conduct qualitative activities and events for faculty and students. Also suggested to forward project proposals for DST, AICTE, DRDO, etc. by all the professors. The Chairperson suggested to improve the industry institution interaction by increasing the No. of MOU's and internships.

6. The Governing Council Members have gone through the placement records and expressed their point of interest in developing the standards of Placement Training. Insisted of executing Mini and Major Projects in collaboration with reputed industries, the students can be encouraged to go for more Industrial Internships.

7. The Governing Council Members have suggested to reduce the intake in PG Programmes and go for emerging UG programs/courses.

Closure of Course:

Programme	Course	Approved Intake (2020-21)	Proposed Intake (2021-22)
B.Tech.	ME	60	0

Reduction of Intake:

Programme	Course	Approved Intake (2020-21)	Proposed Intake (2021-22)
M.Tech.	CSE	18	12
M.Tech.	VLSI	18	12

Increase of Intake:

Programme	Course	Approved Intake (2020-21)	Proposed Intake (2021-22)
B.Tech.	CSE (Cyber Security)	60	180
B.Tech.	CSE (Data Science)	120	180

Introduction of New Course:

Programme	Course	Proposed Intake (2021-22)
B.Tech.	Artificial Intelligence (AI) and Data Science	60
B.Tech.	Artificial Intelligence and Machine Learning	60

8. The Members of the Council have agreed to go for a Newspaper advertisement periodically for the recruitment of staff members and to maintain the Teacher-Student ratio at a healthy level as per university norms with better Qualifications and Experience for quality Education.

9. The Committee Members reviewed AQAR reports submitted to the NAAC for the first year 2017-2018, 2018-19, and 2019-20. They suggested to maintain and improve the quality of the teaching and learning process. Further. The committee suggested to implement the quality measures laid down by NAAC without compromise.

10. The Committee Members discussed about the AICTE approval process for the next academic year 2021-22. The Committee further suggested to implement Choice Based Credit System (CBCS) in all the branches so that the students will get more choices to learn various courses. Also the committee members suggested to implement MOOC

courses wherever possible. The committee suggested to strictly follow the examination reforms and evolutions as per the directions of UGC, AICTE, AND University without deviations. Further, the committee insisted to follow the Blooms Taxonomy in preparation of evaluation methods.

11. The committee has discussed and reviewed the Organizational, Governances & HR Policies. The committee expressed their satisfaction about the policies.

12. Regarding Autonomous Policies, the committee has emphasized to conduct the board of studies meetings at least once in an academic year for all the branches for reviewing and restructuring the curriculum to meet the industrial needs. Further, the committee also insists to conduct the Academics committee meetings on regular basis.

13. Any other matters with the approval of the chair