

## GRIEVANCE AND REDRESSAL CELL

(2025-2026)

### INDEX

| S.NO | SCHEDULED<br>DATE | NAME OF THE ISSUE                                                                                                |
|------|-------------------|------------------------------------------------------------------------------------------------------------------|
| 01   | 25/08/2025        | Reorganizing of GRC                                                                                              |
| 02   | 16/09/2025        | Student Grievance Regarding<br>Improper Functioning of ACs,<br>Lights, Fans, Facilities in block 1<br>Laboratory |
| 03   | 25/11/2025        | Reorganizing of GRC                                                                                              |
| 04   | 16/3/2026         | Attendance Clash Due to<br>Participation in Official College<br>Event                                            |
| 05   | 02/07/2026        | Grievance regarding faculty<br>timetable allocation clash between<br>sections.                                   |



# CMR ENGINEERING COLLEGE

## UGC AUTONOMOUS

(Approved by AICTE - New Delhi. Affiliated to JNTUH and Accredited by NAAC & NBA)



Ref: CMREC/PRL/2022/013

Date: 05-01-2022

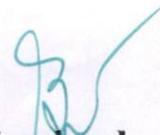
### Office Order

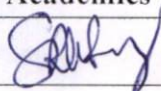
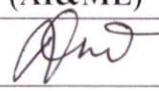
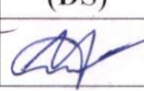
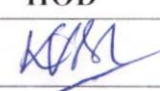
**Sub:** Appointment of GRC Counsellor – Reg.

As per the directions of Principal, it is hereby informed that Mrs. T. Jyothi, Assistant Professor, is appointed as the GRC (Grievance Redressal Cell) Counsellor with effect from 5th January 2022. She is requested to take charge of the responsibilities pertaining to the Grievance Redressal Cell and ensure effective handling of student and staff grievances.

All students and staff members are requested to extend their full cooperation and coordination for the smooth functioning of the Grievance Redressal Cell.

This appointment does not involve any additional financial commitment for the Institution.

  
**Principal**  
CMR Engineering College  
(Autonomous)  
Kandlakoya (V), Medchal Dist.,  
Hyderabad, T.S. - 501 401.

| DEAN<br>Academics                                                                   | ECE<br>HOD                                                                          | CSE<br>HOD                                                                          | CSE<br>(AI&ML)                                                                      | CSE<br>(DS)                                                                          | IT/CS<br>HOD                                                                          | H&S<br>HOD                                                                            |
|-------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------|
|  |  |  |  |  |  |  |



# CMR ENGINEERING COLLEGE

UGC AUTONOMOUS

(Approved by AICTE - New Delhi. Affiliated to JNTUH and Accredited by NAAC & NBA)



Ref: CMREC/GRC/05/2025-26

DATE: 2/7/2026

## CIRCULAR

It is here by informed to all HOD'S, A.O and Members of the GR committee that they have to attend the meeting with principal on 3/07/2026 at 11:00 am as per schedule

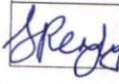
**Agenda :** Grievance regarding faculty timetable allocation clash between sections.

**Venue:** Block -I Principal Chamber

  
PRINCIPAL

Copy submitted to:

### 1. Management file(MF)

| DEAN                                                                                | A.O                                                                                 | H&S                                                                                 | ECE                                                                                 | CSE                                                                                 | AIML                                                                                | DS                                                                                  | IT                                                                                   | SPORTS                                                                                | T&P                                                                                   |
|-------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------|
|  |  |  |  |  |  |  |  |  |  |

### 2. Office

## Grivence Redressal Committee for the academic year 2025-26

CMREC/GRC/05/2025-26

DATE: 3/07/2026

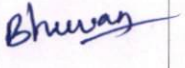
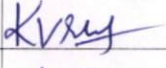
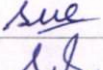
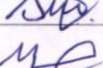
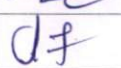
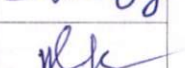
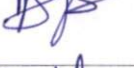
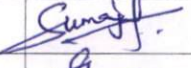
### Minutes of the Meeting

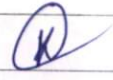
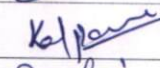
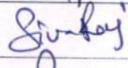
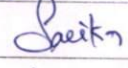
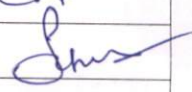
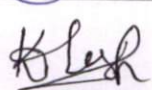
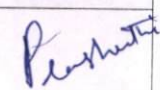
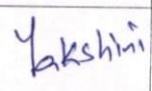
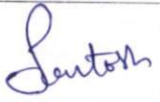
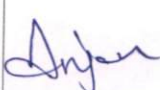
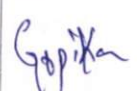
TIME: 11:00AM

VENUE: PRINCIPAL CHAMBER

The meeting is chaired by the Principal. The meeting has started with welcome note by the chairman Dr.A.Srinivasula Reddy

### Attendees

| S.No. | Name of the Member       | Dept   | Designation            | Role of the Member | sign                                                                                  |
|-------|--------------------------|--------|------------------------|--------------------|---------------------------------------------------------------------------------------|
| 1     | Dr. A. Srinivasula Reddy |        | Principal              | Chairman           |    |
| 2     | Dr. A. Raghu Ram         |        |                        | University Nominee |   |
| 3     | Mr. G.Bhuvana Sekhar     | Admin  | Administrative Officer | Member             |  |
| 4     | Dr.K.V.Reddy             | H&S    | HOD                    | Member             |  |
| 5     | Dr. Suman Mishra         | ECE    | HOD                    | Member             |  |
| 6     | Dr.Sheo Kumar            | CSE    | HOD                    | Member             |  |
| 7     | Dr.Pingili Madhavi       | AI&ML  | HOD                    | Member             |  |
| 8     | Dr. M. Ashwitha Reddy    | IT& CS | HOD                    | Member             |  |
| 9     | Dr. M. Laxmaiah          | DS     | HOD                    | Member             |  |
| 10    | Dr. S. Poongodi          | ECE    | Dean IQAC              | Member             |  |
| 11    | Dr. S. Ramakishore Reddy | ECE    | Dean Academic          | Member             |  |
| 12    | Dr. S. P. Singh          | H&S    | Academic Dean          | Member             |  |
| 13    | Mrs. N. Sumanjali        | DS     | Asst. Prof             | Member             |  |
| 14    | Mrs. T. Jyothi           | H&S    | Asst. Prof.            | Member             |  |
| 15    | Mrs. J. Kalpana          | H&S    | Asst. Prof.            | Member             |  |

|    |                      |              |                            |                        |                                                                                       |
|----|----------------------|--------------|----------------------------|------------------------|---------------------------------------------------------------------------------------|
| 15 | Mrs. J. Kalpana      | H&S          | Asst. Prof.                | Member                 |    |
| 16 | Mrs. G. Kalpana      | ECE          | Asst. Prof                 | Member                 |    |
| 17 | Mr.D.Siva Raj Kumar  | AI&ML        | Asst. Prof.                | Member                 |    |
| 18 | Mrs.T. Sarika        | IT           | Asst. Prof.                | Member                 |    |
| 19 | Dr. M. Amru          | Exam<br>Cell | COE                        | Member                 |    |
| 20 | Mr. G.Shyam Sundar   | Sports       | PD                         | Member                 |    |
| 21 | Mr. J. Koteswara Rao | Admin        | Account<br>Officer         | Member                 |    |
| 22 | Mrs.B. Prashanthi    | CSE          | Parent<br>Representative   | Member                 |    |
| 23 | P. Yakshini          | III<br>AI&ML | Student<br>Representative  | Student<br>Coordinator |    |
| 24 | Akula Vaishnavi      | CSE II       | Student<br>Representative. | Student<br>Coordinator |  |
| 25 | M. Guru charan Reddy | ECE III      | Student<br>Representative, | Student<br>Coordinator |  |
| 26 | Ch. Santhosh         | DS III       | Student<br>Representative  | Student<br>Coordinator |  |
| 27 | Anjan Rao Nadipelly  | H&S<br>CSD   | Student<br>Representative  | Student<br>Coordinator |  |
| 28 | Pulishetti Akshara   | H&S<br>CSE   | Student<br>Representative  | Student<br>Coordinator |  |
| 29 | Korada Gopika        | H&S<br>CSM   | Student<br>Representative  | Student<br>Coordinator |  |

**The Chairman proposed the following**

### **Agenda**

Grievance regarding faculty timetable allocation clash between sections.

### **Minutes of the Meeting**

1. The Head of the Department reported that a faculty member had been assigned overlapping class hours due to an error in the timetable preparation.
2. The committee reviewed the departmental timetable and confirmed the scheduling conflict.
3. The concerned faculty member explained that the clash resulted in delays in conducting scheduled classes.
4. The timetable coordinator clarified that the conflict occurred during the final timetable revision process.
5. The committee instructed the department timetable coordinator to revise the timetable immediately and eliminate all overlapping faculty allocations.
6. The revised timetable was communicated to all concerned faculty members and students for implementation.
7. The committee recommended that all departmental timetables be thoroughly verified by the timetable coordinator and the Head of the Department before finalization to avoid similar issues in the future.

### **Resolution**

The timetable was revised to remove the faculty allocation conflict. The updated schedule was implemented successfully, ensuring the smooth conduct of classes without any further timetable clashes.



# CMR ENGINEERING COLLEGE

## UGC AUTONOMOUS

(Approved by AICTE - New Delhi. Affiliated to JNTUH and Accredited by NAAC & NBA)



Ref: CMREC/GRC/04/2025-26

DATE: 16/3/2026

### CIRCULAR

It is here by informed to all HOD'S, A.O and Members of the GR committee that they have to attend the meeting with principal on **17/03/2026** at 11:00 am as per schedule

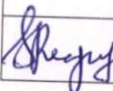
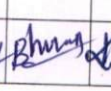
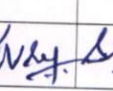
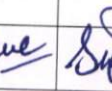
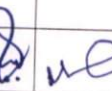
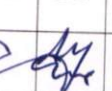
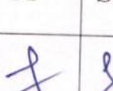
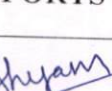
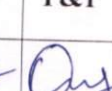
**Agenda: Attendance Clash Due to Participation in Official College Event**

**Venue: Block -I Principal Chamber**

  
PRINCIPAL

Copy submitted to:

#### 1. Management file(MF)

| DEAN                                                                                | A.O                                                                                 | H&S                                                                                 | ECE                                                                                 | CSE                                                                                 | AIML                                                                                | DS                                                                                   | IT                                                                                    | SPORTS                                                                                | T&P                                                                                   |
|-------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------|
|  |  |  |  |  |  |  |  |  |  |

#### 2. Office

## Grivence Redressal Committee for the academic year 2025-26

CMREC/GRC/04/2025-26

DATE: 17/03/2026

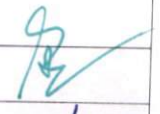
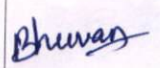
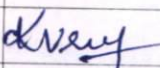
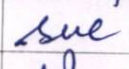
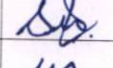
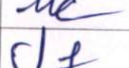
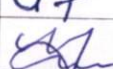
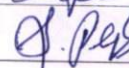
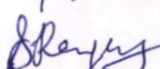
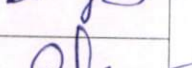
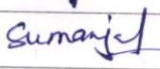
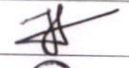
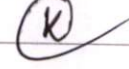
### Minutes of the Meeting

TIME: 11:00AM

VENUE: PRINCIPAL CHAMBER

The meeting is chaired by the Principal. The meeting has started with welcome note by the chairman Dr.A.Srinivasula Reddy

### Attendees

| S.No. | Name of the Member       | Dept   | Designation            | Role of the Member | sign                                                                                  |
|-------|--------------------------|--------|------------------------|--------------------|---------------------------------------------------------------------------------------|
| 1     | Dr. A. Srinivasula Reddy |        | Principal              | Chairman           |    |
| 2     | Dr. A. Raghu Ram         |        |                        | University Nominee |   |
| 3     | Mr. G. Bhuvana Sekhar    | Admin  | Administrative Officer | Member             |  |
| 4     | Dr.K.V.Reddy             | H&S    | HOD                    | Member             |  |
| 5     | Dr. Suman Mishra         | ECE    | HOD                    | Member             |  |
| 6     | Dr.Sheo Kumar            | CSE    | HOD                    | Member             |  |
| 7     | Dr.Pingili Madhavi       | AI&ML  | HOD                    | Member             |  |
| 8     | Dr. M. Ashwitha Reddy    | IT& CS | HOD                    | Member             |  |
| 9     | Dr. M. Laxmaiah          | DS     | HOD                    | Member             |  |
| 10    | Dr. S. Poongodi          | ECE    | Dean IQAC              | Member             |  |
| 11    | Dr. S. Ramakishore Reddy | ECE    | Dean Academic          | Member             |  |
| 12    | Dr. S. P. Singh          | H&S    | Academic Dean          | Member             |  |
| 13    | Mrs. N. Sumanjali        | DS     | Asst. Prof             | Member             |  |
| 14    | Mrs. T. Jyothi           | H&S    | Asst. Prof.            | Member             |  |
| 15    | Mrs. J. Kalpana          | H&S    | Asst. Prof.            | Member             |  |

|    |                      |              |                            |                        |            |
|----|----------------------|--------------|----------------------------|------------------------|------------|
| 16 | Mrs. G. Kalpana      | ECE          | Asst. Prof                 | Member                 | Kalpana    |
| 17 | Mr.D.Siva Raj Kumar  | AI&ML        | Asst. Prof.                | Member                 | Sivalaj    |
| 18 | Mrs.T. Sarika        | IT           | Asst. Prof.                | Member                 | Sarika     |
| 19 | Dr. M. Amru          | Exam<br>Cell | COE                        | Member                 | Amru       |
| 20 | Mr. G.Shyam Sundar   | Sports       | PD                         | Member                 | shyam      |
| 21 | Mr. J. Koteswara Rao | Admin        | Account<br>Officer         | Member                 | Koteswara  |
| 22 | Mrs.B. Prashanthi    | CSE          | Parent<br>Representative   | Member                 | Prashanthi |
| 23 | P.Yakshini           | III<br>AI&ML | Student<br>Representative  | Student<br>Coordinator | Yakshini   |
| 24 | Akula Vaishnavi      | CSE II       | Student<br>Representative, | Student<br>Coordinator | Vaishnavi  |
| 25 | M. Guru charan Reddy | ECE III      | Student<br>Representative, | Student<br>Coordinator | Charan     |
| 26 | Ch. Santhosh         | DS III       | Student<br>Representative  | Student<br>Coordinator | Santhosh   |
| 27 | Anjan Rao Nadipelly  | H&S<br>CSD   | Student<br>Representative  | Student<br>Coordinator | Anjan      |
| 28 | Pulishetti Akshara   | H&S<br>CSE   | Student<br>Representative  | Student<br>Coordinator | Akshara    |
| 29 | Korada Gopika        | H&S<br>CSM   | Student<br>Representative  | Student<br>Coordinator | Gopika     |

**The Chairman proposed the following**

### **Agenda**

Complaint regarding attendance shortage for students participating in an officially approved college event.

### **Minutes of the Meeting**

1. A group of third-year AIML students approached the Grievance Redressal Committee stating that they were marked absent for regular classes while representing the college in an officially approved technical event.
2. The committee examined the permission letters issued by the Training and Placement Cell and verified the event participation certificates.
3. The concerned faculty members confirmed that the students had obtained prior permission from the respective departments.
4. It was found that attendance exemption had not been updated in the attendance due to a communication gap between the event coordinator and the departments.
5. The committee instructed all concerned faculty members to grant attendance as per institutional norms for officially approved academic and co-curricular activities.
6. The attendance records of the affected students were updated after verification.
7. The committee recommended establishing a standard procedure for sharing approved participant lists with all departments before college events.

### **Resolution**

The committee verified the students' participation through the official permission letters and attendance records. The attendance shortage was rectified by granting attendance as per the institution's norms for officially approved college events. The committee also instructed all departments and event coordinators to ensure timely communication and proper documentation of student participation to prevent similar attendance discrepancies in the future.



# CMR ENGINEERING COLLEGE

## UGC AUTONOMOUS

(Approved by AICTE - New Delhi. Affiliated to JNTUH and Accredited by NAAC & NBA)



Ref: CMREC/GRC/03/2025-26

DATE: 25/11/2025

### CIRCULAR

It is here by informed to all HOD'S, Administrative officer and Members of the Grievance redressal committee that they have to attend the meeting with principal on **26/11/2025** at 11:00 am as per schedule

**Agenda:** Reorganizing of GRC and appointment of University Nominee  
Procs.No.JNTUH/DAAC/Affiliations/GRC/8R/2025.

**Venue:** Block -I Principal Chamber

  
PRINCIPAL

Copy submitted to:

#### 1. Management file (MF)

| DEAN                                                                                | A.O                                                                                 | H&S                                                                                 | ECE                                                                                 | CSE                                                                                 | CSM                                                                                 | CSD                                                                                 | IT                                                                                  | SPORTS                                                                                | T&P                                                                                   |
|-------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------|
|  |  |  |  |  |  |  |  |  |  |

#### 2. Office



## Grievance Redressal Committee for the academic year 2025-26

CMREC/GRC/03/2025-26

DATE:26/11/2025.

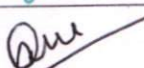
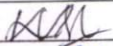
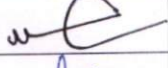
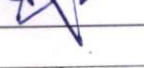
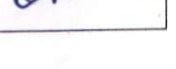
### Minutes of the Meeting

TIME: 11:00AM

VENUE: PRINCIPAL CHAMBER

The meeting was chaired by the Principal. The proceedings commenced with a welcome address delivered by the Chairman.

#### Attendees

| S.No. | Name of the Member       | Dept      | Designation            | Role of the Member | sign                                                                                  |
|-------|--------------------------|-----------|------------------------|--------------------|---------------------------------------------------------------------------------------|
| 1.    | Dr. A. Srinivasula Reddy |           | Principal              | Chairman           |    |
| 2.    | Dr. A. Raghu Ram         | EEE       | Professor              | University Nominee |   |
| 3.    | Mr. M. Durga Prasad      | Admin     | Administrative Officer | Member             |  |
| 4.    | Dr. S. Ramakishore Reddy | ECE       | Dean Academic          | Member             |  |
| 5.    | Dr.K.V.Reddy             | H&S       | Prof/HOD               | Member             |  |
| 6.    | Dr. Suman Mishra         | ECE       | Prof/HOD               | Member             |  |
| 7.    | Dr.Sheo Kumar            | CSE       | Prof/HOD               | Member             |  |
| 8.    | Dr.Pingili Madhavi       | AI&ML     | Prof/HOD               | Member             |  |
| 9.    | Dr. M. Ashwitha Reddy    | IT        | Prof/HOD               | Member             |  |
| 10.   | Dr. M. Laxmaiah          | DS        | Prof/HOD               | Member             |  |
| 11.   | Dr. S. Poongodi          | ECE       | Dean IQAC              | Member             |  |
| 12.   | Dr. S. P. Singh          | H&S       | Academic Dean          | Member             |  |
| 13.   | Mrs. N. Sumanjali        | DS        | Asst. Prof             | Member             |  |
| 14.   | Mrs. T. Jyothi           | H&S       | Asst. Prof.            | Member             |  |
| 15.   | Mrs. J. Kalpana          | H&S       | Asst. Prof.            | Member             |  |
| 16.   | Mrs. G. Kalpana          | ECE       | Asst. Prof             | Member             |  |
| 17.   | Dr. M. Amru              | Exam Cell | COE                    | Member             |  |

|     |                       |              |                           |                        |                   |
|-----|-----------------------|--------------|---------------------------|------------------------|-------------------|
| 18. | Mr.D.Sivaraj Kumar    | AI&ML        | Asst. Prof.               | Member                 | <i>Sivaraj</i>    |
| 19. | Mrs.T.Sarika          | IT           | Asst. Prof.               | Member                 | <i>Sarika</i>     |
| 20. | Mr. G.Shyam Sundar    | Sports       | PD                        | Member                 |                   |
| 21. | Mr. J. Koteshwara Rao | Admin        | Account<br>Officer        | Member                 | <i>Koteswara</i>  |
| 22. | Mrs.B. Prashanthi     | CSE          | Parent<br>Representative  | Member                 | <i>Prashanthi</i> |
| 23. | P.Yakshini            | III<br>AI&ML | Student<br>Representative | Student<br>Coordinator | <i>Yakshini</i>   |
| 24. | Akula Vaishnavi       | CSE II       | Student<br>Representative | Student<br>Coordinator | <i>Vaishnavi</i>  |
| 25. | M. Guru charan Reddy  | ECE III      | Student<br>Representative | Student<br>Coordinator | <i>M.G.charan</i> |
| 26. | Ch. Santhosh          | DS III       | Student<br>Representative | Student<br>Coordinator | <i>Santhosh</i>   |
| 27. | Anjan Rao Nadipelly   | H&S<br>CSD   | Student<br>Representative | Student<br>Coordinator | <i>Anjan</i>      |
| 28. | Pulishetti Akshara    | H&S<br>CSE   | Student<br>Representative | Student<br>Coordinator | <i>Akshara</i>    |
| 29. | Korada Gopika         | H&S<br>CSM   | Student<br>Representative | Student<br>Coordinator | <i>Gopika</i>     |

## **Minutes of the Meeting (MoM)**

Agenda: Reconstitution of the Grievance Redressal Committee with the Appointment of the University Nominee for the Academic Year 2025–2026

### **Proceedings of the Meeting**

#### **1. Opening Remarks**

The Chairman welcomed all the members and informed the committee that, as per UGC/AICTE guidelines, the Grievance Redressal Cell is being reorganized for the Academic Year 2025–2026, including the **appointment of the University Nominee** to strengthen transparency and compliance.

#### **2. Appointment of University Nominee**

In accordance with the guidelines prescribed by AICTE and UGC, it is proposed to appoint a University Nominee as an external member of the Grievance Redressal Cell (GRC) for the Academic Year 2025–2026. This appointment is intended to ensure impartiality, transparency, and strict adherence to regulatory and statutory requirements in the grievance redressal process.

The University Nominee shall function as an independent oversight authority, responsible for monitoring grievance redressal activities, ensuring compliance with prescribed norms and timelines, and upholding the principles of natural justice. The Nominee will also provide expert guidance in the examination of complex grievances and support informed and unbiased decision-making.

The inclusion of a University Nominee strengthens institutional accountability, minimizes potential conflicts of interest, and aligns the functioning of the Grievance Redressal Cell with AICTE and UGC regulations, thereby enhancing the overall credibility and effectiveness of the grievance redressal mechanism.

#### **General Discussion**

A detailed discussion was held regarding the rules, regulations, and grievance-handling procedures to be followed by the Grievance Redressal for the Academic Year 2025–2026, in line with UGC regulations and institutional policies.

#### **3. Discussion with Committee Members**

The committee members, newly joined faculty members, student representatives, and the University Nominee discussed the objectives, structure, jurisdiction, and standard operating procedures of the Grievance Redressal to ensure effective and impartial grievance resolution.

#### **4. Orientation to Student Coordinators**

Student Coordinators were oriented on the GRC framework, grievance submission procedures, defined timelines for disposal, appeal and escalation mechanisms, and modes of communication, strictly as per institutional guidelines and AICTE/UGC norms.

#### **5. Future Meetings**

It was resolved that the Grievance Redressal will meet periodically or as and when required to review grievances received, monitor resolutions, and ensure continuous improvement in grievance-handling mechanisms.

#### **Conclusion of the Meeting**

The meeting concluded with a collective assurance to uphold fairness, confidentiality, transparency, and accountability in addressing grievances, under the guidance of the University Nominee, thereby maintaining a harmonious and student-centric academic environment.

#### **GRC Online Complaint Portal**

Faculty and Students may submit grievances through the institutional GRC portal:

<http://cmrec.almagrievance.com/>



# APPENDIX-15

## Grievance Redressal Mechanism for Students and Faculty

### 1) Grievance Redressal Mechanism for Students

In order to provide opportunities for redressal of certain grievances of students already enrolled in any institution, as well as for those seeking admission to such institutions, AICTE has notified All India Council for Technical Education (Redressal of Grievance of Students) Regulation, 2019 vide F.No.1- 101/PGRC/AICTE/ Regulation/2019 dated 07.11.2019 for establishment of grievance redressal mechanism for all AICTE approved Technical Institutions. Non-compliance of the above Regulations shall call for punitive action.

Guidelines for Establishment of Grievance Redressal Mechanism for students and faculty.

Refer: Redressal of Grievance of Students Regulation, 2019 vide F.No.1-101/PGRC/AICTE / Regulation / 2019 dated 07.11.2019 and **Appendix 6.3.2.**

### 2) Grievance Redressal Mechanism for Faculty / Staff

It is mandatory for all Technical Institutions to address the grievances of faculty/staff members including service matters at the Institution level itself. A Grievance Redressal Committee (GRC) for faculty/staff members shall be constituted by each Institution to look into the grievances of the faculty/staff members. The composition of the GRC shall be as follows:

- a) Principal of the Institution as Chairperson
  - b) One Senior Professor of the affiliating University as a Member
  - c) One official from University or State DTE (Directorate of Technical Education) (to be nominated by DTE/University Vice Chancellor) as a Member
  - d) One Senior Faculty (not below Associate Professor) as Member.
- i. A complaint from an aggrieved faculty/staff member relating to the institution shall be addressed to the Chairperson, Grievance Redressal Committee (GRC).
  - ii. The GRC shall send its report with recommendations, if any, to the concerned DTE or University and a copy thereof to the aggrieved faculty/staff member, within a period of 15 days from the date of receipt of the complaint.
  - iii. In case faculty/staff is not satisfied with the decision of Grievance Redressal Committee, they may appeal to the concerned affiliating University/State DTE (in case of diploma institute) for redressal of their grievance.

The University level or DTE level Grievance Redressal Cell established by the University or DTE shall address such grievances and settle the matter at State/University level.

An Institution shall furnish, prominently, on its website, all relevant information in respect of the Grievance Redressal Committee(s) coming under its purview.

Refer: All India Council for Technical Education (Redressal of Grievance of Faculty/Staff Member) regulations, 2021 vide F.no. 1-103/AICTE/PGRC/Regulation/2021 dated 25.03.2021

Web : www.jntuh.ac.in  
E Mail : pa2registrar@jntuh.ac.in  
Phone : Off: +91-40-32422256  
Fax : +91-40-23158665



**PROCEEDINGS OF THE**  
**JAWAHARLAL NEHRU TECHNOLOGICAL UNIVERSITY HYDERABAD**  
(Established by Govt. Act No. 30 of 2008)  
Kukatpally, Hyderabad - 500 085, Telangana, India

Present: Dr. K. Venkateswara Rao, Registrar

**Procs.No.JNTUH/DAAC/Affiliations/GRC/8R/2025**

**Date: 20-11-2025**

**Sub:-** JNTUH - DAAC - Nomination of Grievance Redressal Committee (GRC) member - Orders issued - Reg.

**Ref:-** 1. F. No. AICTE-SCRO/GRC/2021-22/33, dated 22-04-2021 from Asst. Director & Regional Officer, South Central Regional Office, Hyderabad.  
2. Note orders of the Hon'ble Vice-Chancellor, dated: 17-11-2025.

\*\*\*\*\*

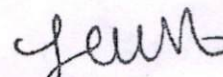
**ORDER:**

Vide reference (1) cited, the Hon'ble Vice-Chancellor is pleased to nominate the following Professor to act as a Member of the Grievance Redressal Committee to the following College for a tenure of three years from the date of issue of this order.

| Name of the College                                                       | Name of the Grievance Redressal Committee Member |
|---------------------------------------------------------------------------|--------------------------------------------------|
| CMR Engineering College (8R)<br>Kandlakoya Village, Medchal Road, Medchal | Dr. A.Raghu Ram<br>Professor of EEE, JNTUH       |

The above officer is requested to attend the meetings of the Grievance Redressal Committee of the above College as and when conducted by the Institution.

As per the University rules, the College management has to pay the traveling allowance and daily allowance to the Grievance Redressal Committee Member for attending the meetings.

  
**REGISTRAR**

**To:**

The Principal of the concerned College with a request to invite the above member to attend the meetings of the Grievance Redressal Committee.

**Copy to:**

1. The Chairman/Secretary of concerned College.
2. The Grievance Redressal Committee Member of the College.

Web : [www.jntuh.ac.in](http://www.jntuh.ac.in)  
E Mail : [pa2registrar@jntuh.ac.in](mailto:pa2registrar@jntuh.ac.in)  
Phone : Off: +91-40-32422256  
Fax : +91-40-23158665



**JAWAHARLAL NEHRU TECHNOLOGICAL UNIVERSITY HYDERABAD**  
(Established by Govt. Act No. 30 of 2008)  
Kukatpally, Hyderabad – 500 085, Telangana, India

**Cir.No. DAFA/SGRC/ Ombudsperson/2023**

**Date: 19-12-2023**

**CIRCULAR**

The Managements / Principals of all Constituent & Affiliated Colleges are hereby informed to display the details of the OMBUDSPERSON nominated by the University (along with photograph) in the respective College websites and the student notice boards. Please note that it is mandatory as per the directions of AICTE / UGC.

**The details of the OMBUDSPERSON nominated by the University**

1. Name : **Dr. R. Sayanna**
2. Designation : **Former Vice-Chancellor Kakatiya University, Warangal & Former Professor & Head, Department of Physics, Osmania University, Hyderabad**
3. E mail : **[ombudsperson@jntuh.ac.in](mailto:ombudsperson@jntuh.ac.in)**

4. Photograph :



This is for your information and immediate action.

  
19/12/23  
**REGISTRAR**

To  
The Managements / Principals of all Affiliated colleges of JNTUH.  
Copy to: PA to Vice-Chancellor / Rector / Registrar, JNTUH for information.



# CMR ENGINEERING COLLEGE

## UGC AUTONOMOUS

(Approved by AICTE - New Delhi. Affiliated to JNTUH and Accredited by NAAC & NBA)



Ref: CMREC/GRC/02/2025-26

DATE: 16/09/2025

### CIRCULAR

It is hereby informed to all HODs, Administrative Officer, and members of the Grievance Redressal Committee that a meeting is scheduled with the Principal to address the grievance raised by students regarding improper functioning of ACs, lights, fans facilities.

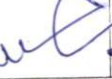
**Agenda:** Student Grievance Regarding Improper Functioning of ACs, Lights, Fans Facilities in block 1.

**Venue:** Block -I Principal Chamber on 17/09/2025 at 11:00 am

  
PRINCIPAL

Copy submitted to:

#### 1. Management file (MF)

| DEAN                                                                                | A.O                                                                                 | H&S                                                                                 | ECE                                                                                 | CSE                                                                                 | CSM                                                                                 | CSD                                                                                 | IT                                                                                   | SPORTS | T&P                                                                                   |
|-------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------|--------|---------------------------------------------------------------------------------------|
|  |  |  |  |  |  |  |  |        |  |

#### 2. Office



## Grievance Redressal Committee for the academic year 2025-26

CMREC/GRC/02/2025-26

DATE: 17/09/2025

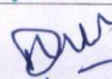
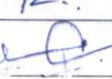
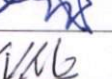
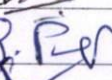
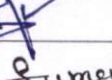
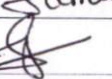
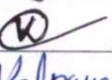
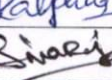
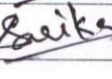
### Minutes of the Meeting

TIME: 11:00AM

VENUE: PRINCIPAL CHAMBER

The meeting was chaired by the Principal. The proceedings commenced with a welcome address delivered by the Chairman,

#### Attendees

| S.No. | Name of the Member                     | Dept  | Designation            | Role of the Member | sign                                                                                  |
|-------|----------------------------------------|-------|------------------------|--------------------|---------------------------------------------------------------------------------------|
| 1     | Dr. A. Srinivasula Reddy               |       | Principal              | Chairman           |   |
| 2     | Mr. M. Durga Prasad                    | Admin | Administrative Officer | Member             |  |
| 3     | Dr. S. Ramakishore Reddy               | ECE   | Dean Academic          | Member             |  |
| 4     | Dr. Suman Mishra                       | ECE   | HOD / Professor        | Member             |  |
| 5     | Dr. Sheo Kumar                         | CSE   | HOD / Professor        | Member             |  |
| 6     | Dr. Pingili Madhavi                    | AI&ML | HOD / Professor        | Member             |  |
| 7     | Dr. M. Ashwitha Reddy                  | IT    | HOD / Professor        | Member             |  |
| 8     | Dr. M. Laxmaiah                        | DS    | HOD / Professor        | Member             |  |
| 9     | Dr. K.V.Reddy                          | H&S   | HOD / Professor        | Member             |  |
| 10    | Dr. S. Poongodi                        | ECE   | Dean - IQAC            | Member             |  |
| 11    | Dr. S. P. Singh (1 <sup>st</sup> year) | H&S   | Academic Dean          | Member             |  |
| 12    | Mrs. N. Sumanjali                      | DS    | Asst. Prof             | Member             |  |
| 13    | Mrs. T. Jyothi                         | H&S   | Asst. Prof.            | Member             |  |
| 14    | Mrs. J. Kalpana                        | H&S   | Asst. Prof.            | Member             |  |
| 15    | Mrs. G. Kalpana                        | ECE   | Asst. Prof             | Member             |  |
| 16    | Mr.D.Siva Raj Kumar                    | AI&ML | Asst. Prof.            | Member             |  |
| 17    | Mrs.T. Sarika                          | IT    | Asst. Prof.            | Member             |  |

|    |                      |           |                         |                     |                      |
|----|----------------------|-----------|-------------------------|---------------------|----------------------|
| 18 | Dr. M. Amru          | Exam Cell | COE                     | Member              | <i>Amru</i>          |
| 19 | Mr. G. Shyam Sundar  | Sports    | PD                      | Member              |                      |
| 20 | Mr. J. Koteswara Rao | Admin     | Account Officer         | Member              | <i>Koteswara Rao</i> |
| 21 | Mrs. B. Prashanthi   | CSE       | Parent Representative   | Member              | <i>Prashanthi</i>    |
| 22 | P. Yakshini          | III AI&ML | Student Representative  | Student Coordinator | <i>Yakshini</i>      |
| 23 | Akula Vaishnavi      | CSE II    | Student Representative, | Student Coordinator | <i>Vaishnavi</i>     |
| 24 | M. Guru charan Reddy | ECE III   | Student Representative, | Student Coordinator | <i>M. G. Charan</i>  |
| 25 | Ch. Santhosh         | DS III    | Student Representative  | Student Coordinator | <i>Santhosh</i>      |
| 26 | Anjan Rao Nadipelly  | H&S CSD   | Student Representative  | Student Coordinator | <i>Anjan</i>         |
| 27 | Pulishetti Akshara   | H&S CSE   | Student Representative  | Student Coordinator | <i>Akshara</i>       |
| 28 | Korada Gopika        | H&S CSM   | Student Representative  | Student Coordinator | <i>Gopika</i>        |

**The Chairman proposed the following**

Agenda: Student Grievance Regarding Improper Functioning of ACs, Lights, Fans Facilities in block 1.

### **Minutes of Meetings**

#### **Discussion:**

1. The student representatives brought to notice that some laboratories were facing issues such as non-functional air conditioners, insufficient lighting, fans not working properly.
2. The committee acknowledged the inconvenience caused to students and emphasized the need for prompt maintenance to ensure a conducive learning environment.

#### **Decision Taken:**

1. The Principal directed the "Administrative Officer" to take immediate action by coordinating with the Maintenance Department to inspect all class laboratory facilities.
2. Necessary repairs and replacements of AC units, fans, and lighting fixtures were to be completed within three working days.
3. A maintenance log is to be maintained by each department HOD to monitor the condition of laboratory utilities periodically.

#### **Resolution:**

The grievances were addressed on priority, and all reported maintenance issues were resolved promptly. Functionality of all lab facilities was restored, ensuring a comfortable and efficient working environment for students and staff.

#### **Conclusion:**

The committee appreciated the swift action taken by the administration and maintenance team in addressing the grievance. The students were informed about the resolution, and normal operations resumed without further inconvenience. A note of appreciation from the committee members and student representatives for the timely response and resolution of the grievance.

# APPENDIX-15

## Grievance Redressal Mechanism for Students and Faculty

### 1) Grievance Redressal Mechanism for Students

In order to provide opportunities for redressal of certain grievances of students already enrolled in any institution, as well as for those seeking admission to such institutions, AICTE has notified All India Council for Technical Education (Redressal of Grievance of Students) Regulation, 2019 vide F.No.1- 101/PGRC/AICTE/ Regulation/2019 dated 07.11.2019 for establishment of grievance redressal mechanism for all AICTE approved Technical Institutions. Non-compliance of the above Regulations shall call for punitive action.

Guidelines for Establishment of Grievance Redressal Mechanism for students and faculty.

Refer: Redressal of Grievance of Students Regulation, 2019 vide F.No.1-101/PGRC/AICTE / Regulation / 2019 dated 07.11.2019 and **Appendix 6.3.2.**

### 2) Grievance Redressal Mechanism for Faculty / Staff

It is mandatory for all Technical Institutions to address the grievances of faculty/staff members including service matters at the Institution level itself. A Grievance Redressal Committee (GRC) for faculty/staff members shall be constituted by each Institution to look into the grievances of the faculty/staff members. The composition of the GRC shall be as follows:

- a) Principal of the Institution as Chairperson
  - b) One Senior Professor of the affiliating University as a Member
  - c) One official from University or State DTE (Directorate of Technical Education) (to be nominated by DTE/University Vice Chancellor) as a Member
  - d) One Senior Faculty (not below Associate Professor) as Member.
- i. A complaint from an aggrieved faculty/staff member relating to the institution shall be addressed to the Chairperson, Grievance Redressal Committee (GRC).
  - ii. The GRC shall send its report with recommendations, if any, to the concerned DTE or University and a copy thereof to the aggrieved faculty/staff member, within a period of 15 days from the date of receipt of the complaint.
  - iii. In case faculty/staff is not satisfied with the decision of Grievance Redressal Committee, they may appeal to the concerned affiliating University/State DTE (in case of diploma institute) for redressal of their grievance.

The University level or DTE level Grievance Redressal Cell established by the University or DTE shall address such grievances and settle the matter at State/University level.

An Institution shall furnish, prominently, on its website, all relevant information in respect of the Grievance Redressal Committee(s) coming under its purview.

Refer: All India Council for Technical Education (Redressal of Grievance of Faculty/Staff Member) regulations, 2021 vide F.no. 1-103/AICTE/PGRC/Regulation/2021 dated 25.03.2021

To,  
The GRC  
CMREC.

Respected Sir/Madam,

We, the students of the institution, respectfully submit this complaint for the kind consideration of the Grievance Redressal Committee. We wish to bring to your attention certain maintenance-related issues observed in a few laboratories, including non-functional air conditioners, insufficient lighting, and malfunctioning fans.

Laboratory sessions are a vital part of the academic process, and the present conditions are causing inconvenience to students and affecting the smooth conduct of practical classes. A safe and comfortable laboratory environment is essential to ensure effective learning and productivity.

In this regard, we kindly request the Grievance Redressal Committee to look into the matter and take appropriate action by directing the concerned authorities to carry out necessary inspections and maintenance work at the earliest.

We hope for your timely intervention and resolution of this grievance.

Thanking you.

B. NANDINI B. Kumar  
258R1A67D7  
K. Abhiram Kumar  
258R1A66F2 Abhi



Yours sincerely,  
Student Representative  
1st year CMREC.

To

The GRC

CMR Engineering College  
Kandlakoya Medchal

Date: 5<sup>th</sup> March 2026

Subject: Acknowledgement and Thanks for Resolving Student Issues

Respected Sir/Madam,

We, the students of CSE (AI&ML), 3<sup>rd</sup> year 2<sup>nd</sup> Semester, would like to express our sincere gratitude to the Grievance Redressal Committee for addressing and resolving the issues that we had previously brought to their attention.

The issues we are faced before are.

1. A/C are not working properly.
2. Fans in the classrooms
3. Lab Equipments

These are resolved by your college, we are appreciate the prompt action and support provided by the college administration in resolving our concerns.

We thank the Committee and the management for their Cooperation and timely response

Thank you.

Yours faithfully,

T. Samyuktha AIML 238RIA6659 T. Samyuktha

K. Anjali AIML 238RIA6630 Anuf

B. Nandini 258RIA67D7 Bnanauf

K. Abhiram Kumar 258RIA66F2 Abhi





# CMR ENGINEERING COLLEGE

## UGC AUTONOMOUS

(Approved by AICTE - New Delhi. Affiliated to JNTUH and Accredited by NAAC & NBA)



Ref: CMREC/GRC/01/2025-26

DATE: 25/08/2025

### CIRCULAR

All Heads of Departments (HoDs), the Administrative Officer (A.O.), and members of the Grievance Redressal (GR) Committee are hereby informed to attend a meeting with the Principal on 26/08/2025 at 11:00 AM, as per the scheduled program.

Agenda: Reorganizing of GRC

Venue: Block -I Principal Chamber

  
PRINCIPAL

Copy submitted to:

#### 1. Management file (MF)

| DEAN                                                                                | A.O                                                                                 | H&S                                                                                 | ECE                                                                                 | CSE                                                                                 | CSM                                                                                 | CSD                                                                                 | IT                                                                                   | SPORTS                                                                                | T&P                                                                                   |
|-------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------|
|  |  |  |  |  |  |  |  |  |  |

#### 2. Office



**Grievance Redressal Committee for the academic year 2025-26**

**CMREC/GRC/01/2025-26**

**DATE:26/08/2025**

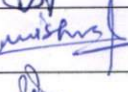
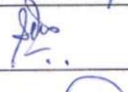
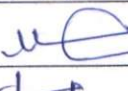
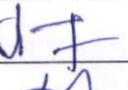
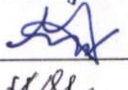
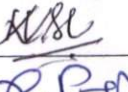
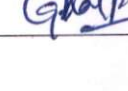
**Minutes of the Meeting**

**TIME: 11:00AM**

**VENUE: PRINCIPAL CHAMBER**

The meeting was chaired by the Principal. The proceedings commenced with a welcome address delivered by the Chairman,

**Attendees**

| S.No. | Name of the Member         | Dept  | Designation            | Role of the Member | sign                                                                                  |
|-------|----------------------------|-------|------------------------|--------------------|---------------------------------------------------------------------------------------|
| 1     | Dr. A. Srinivasula Reddy   |       | Principal              | Chairman           |   |
| 2     | Mr. M. Durga Prasad        | Admin | Administrative Officer | Member             |  |
| 3     | Dr. S. Ramakishore Reddy   | ECE   | Dean Academic          | Member             |  |
| 4     | Dr. Suman Mishra           | ECE   | HOD / Professor        | Member             |  |
| 5     | Dr. Sheo Kumar             | CSE   | HOD / Professor        | Member             |  |
| 6     | Dr. Pingili Madhavi        | AI&ML | HOD / Professor        | Member             |  |
| 7     | Dr. M. Ashwitha Reddy      | IT    | HOD / Professor        | Member             |  |
| 8     | Dr. M. Laxmaiah            | DS    | HOD /Professor         | Member             |  |
| 9     | Dr. K.V.Reddy              | H&S   | HOD / Professor        | Member             |  |
| 10    | Dr. S. Poongodi            | ECE   | Dean IQAC              | Member             |  |
| 11    | Dr. S. P. Singh (1st year) | H&S   | Academic Dean          | Member             |  |
| 12    | Mrs. N. Sumanjali          | DS    | Asst. Prof             | Member             |  |
| 13    | Mrs. T. Jyothi             | H&S   | Asst. Prof.            | Member             |  |
| 14    | Mrs. J. Kalpana            | H&S   | Asst. Prof.            | Member             |  |
| 15    | Mrs. G. Kalpana            | ECE   | Asst. Prof             | Member             |  |

|    |                      |           |                         |                     |                    |
|----|----------------------|-----------|-------------------------|---------------------|--------------------|
| 16 | Mr.D.Siva Raj Kumar  | AI&ML     | Asst. Prof.             | Member              | <i>Siva Raj</i>    |
| 17 | Mrs.T. Sarika        | IT        | Asst. Prof.             | Member              | <i>Sarika</i>      |
| 18 | Dr. M. Amru          | Exam Cell | COE                     | Member              | <i>Amru</i>        |
| 19 | Mr. G.Shyam Sundar   | Sports    | PD                      | Member              | <i>Shyam</i>       |
| 20 | Mr. J. Koteswara Rao | Admin     | Account Officer         | Member              | <i>Koteswara</i>   |
| 21 | Mrs.B. Prashanthi    | CSE       | Parent Representative   | Member              | <i>Prashanthi</i>  |
| 22 | P.Yakshini           | III AI&ML | Student Representative  | Student Coordinator | <i>Yakshini</i>    |
| 23 | Akula Vaishnavi      | CSE II    | Student Representative, | Student Coordinator | <i>Vaishnavi</i>   |
| 24 | M. Guru charan Reddy | ECE III   | Student Representative, | Student Coordinator | <i>M.G. Charan</i> |
| 25 | Ch. Santhosh         | DS III    | Student Representative  | Student Coordinator | <i>Santhosh</i>    |
| 26 | Anjan Rao Nadipelly  | H&S CSD   | Student Representative  | Student Coordinator | <i>Anjan</i>       |
| 27 | Pulishetti Akshara   | H&S CSE   | Student Representative  | Student Coordinator | <i>Akshara</i>     |
| 28 | Korada Gopika        | H&S CSM   | Student Representative  | Student Coordinator | <i>Gopika</i>      |

The Chairman proposed the following

Agenda: Reorganizing of GRC

#### Minutes of Meetings

1. **General Discussion:** A general discussion was conducted regarding the rules and regulations to be followed by the Grievance Redressal Cell for the Academic Year 2025–2026.
2. **Discussion with Members:** The committee members, along with newly joined faculty members and student representatives, discussed the objectives, structure, and procedures of the Grievance Redressal Committee.
3. **Information to Student Coordinators:** The Student Coordinators were informed about the GRC rules, regulations, and processes for grievance handling as per institutional norms
4. **Future Meetings:** It was decided that the committee members will convene as and when required to review ongoing activities and address any grievances received.

#### Meeting Concluded With:

A collective agreement to ensure transparent, fair, and efficient handling of grievances and to maintain a harmonious academic environment within the institution.

GRC Link for complaint through website for Faculty and students:

<http://cmrec.almagrievance.com/>

**Just fill the form.  
We'll get back to you.**

Fully equipped portal for identifying and managing GRIEVANCES.



# APPENDIX-15

## Grievance Redressal Mechanism for Students and Faculty

### 1) Grievance Redressal Mechanism for Students

In order to provide opportunities for redressal of certain grievances of students already enrolled in any institution, as well as for those seeking admission to such institutions, AICTE has notified All India Council for Technical Education (Redressal of Grievance of Students) Regulation, 2019 vide F.No.1- 101/PGRC/AICTE/ Regulation/2019 dated 07.11.2019 for establishment of grievance redressal mechanism for all AICTE approved Technical Institutions. Non-compliance of the above Regulations shall call for punitive action.

Guidelines for Establishment of Grievance Redressal Mechanism for students and faculty.

Refer: Redressal of Grievance of Students Regulation, 2019 vide F.No.1-101/PGRC/AICTE / Regulation / 2019 dated 07.11.2019 and **Appendix 6.3.2.**

### 2) Grievance Redressal Mechanism for Faculty / Staff

It is mandatory for all Technical Institutions to address the grievances of faculty/staff members including service matters at the Institution level itself. A Grievance Redressal Committee (GRC) for faculty/staff members shall be constituted by each Institution to look into the grievances of the faculty/staff members. The composition of the GRC shall be as follows:

- a) Principal of the Institution as Chairperson
  - b) One Senior Professor of the affiliating University as a Member
  - c) One official from University or State DTE (Directorate of Technical Education) (to be nominated by DTE/University Vice Chancellor) as a Member
  - d) One Senior Faculty (not below Associate Professor) as Member.
- i. A complaint from an aggrieved faculty/staff member relating to the institution shall be addressed to the Chairperson, Grievance Redressal Committee (GRC).
  - ii. The GRC shall send its report with recommendations, if any, to the concerned DTE or University and a copy thereof to the aggrieved faculty/staff member, within a period of 15 days from the date of receipt of the complaint.
  - iii. In case faculty/staff is not satisfied with the decision of Grievance Redressal Committee, they may appeal to the concerned affiliating University/State DTE (in case of diploma institute) for redressal of their grievance.

The University level or DTE level Grievance Redressal Cell established by the University or DTE shall address such grievances and settle the matter at State/University level.

An Institution shall furnish, prominently, on its website, all relevant information in respect of the Grievance Redressal Committee(s) coming under its purview.

Refer: All India Council for Technical Education (Redressal of Grievance of Faculty/Staff Member) regulations, 2021 vide F.no. 1-103/AICTE/PGRC/Regulation/2021 dated 25.03.2021