CONSTITUTION OF THE INTERNAL QUALITY ASSURANCE CELL (IQAC)
Academic Year 2026–27

PREAMBLE: CMR Engineering College (CMREC), established in 2010, is a premier private Engineering Institution located in Kandlakoya Village, Medchal Road, Hyderabad, Telangana. The College is approved by the All-India Council for Technical Education (AICTE), New Delhi, affiliated to Jawaharlal Nehru Technological University Hyderabad (JNTUH), and has been accredited by the National Assessment and Accreditation Council (NAAC). The institution is also recognized as an UGC Autonomous institution.

In pursuance of the guidelines issued by the National Assessment and Accreditation Council (NAAC), every accredited institution is required to establish an Internal Quality Assurance Cell (IQAC) as a post-accreditation quality sustenance measure. The IQAC develops a system for conscious, consistent, and catalytic improvement in institutional performance and contributes significantly towards academic excellence.

Accordingly, the Internal Quality Assurance Cell of CMR Engineering College is hereby constituted for the Academic Year 2026–27, with the following composition, objectives, functions, and operational framework.

1. VISION

To build and ensure a quality culture for all-round excellence in the educational practices, processes, and methods of CMR Engineering College.

2. MISSION

To establish benchmarks, rubrics, metrics, and quality standards for continuous improvement through effective academic and administrative systems, thereby achieving accreditations, affiliations, and rankings of the highest order.

3. OBJECTIVES OF THE IQAC

The objectives of the IQAC are as follows:

1. To develop a system for conscious, consistent, and programmed action to improve the quality of academic and administrative performance of the institution.

2. To establish measures for effective functioning of the institution through quality enhancement, innovation, and best practices.

3. To promote, promulgate, and inculcate values and ethics in academics, research, and consultancy.

4. COMPOSITION OF THE IQAC

As per the guidelines of NAAC, the IQAC shall have the following composition:

S. No.	Name of the Person	Designation	Position in IQAC
1.	Dr. M. Ashok	Principal	Chairman
2.	Shri Ch. Srisailam Reddy	Secretary & Correspondent	Member
3.	Dr. Suman Mishra	HOD ECE	Member Secretary
4.	Dr. S. Rama Kishore Reddy	Dean-Academics	Member
5.	Dr. Sheo Kumar	HOD CSE	Member
6.	Dr. K. V. Reddy	HOD H&S	Member
7.	Dr. P. Madhavi	HOD CSE (AIML)	Member
8.	Dr. M. Lakshmaiah	HOD CSE (DS)	Member
9.	Dr. E. Suresh Babu	HOD IT	Member
10.	Dr. Rajesh Tiwari	Dean-Research & Development	Member
11.	Dr. M. Vijay Karthik	Training & Placement Officer	Member
12.	Dr. G. Prasad	Scientist, NRSC, Hyderabad	Member
13.	Dr. M. Chandra Sekhar Reddy	Senior DFT Engineer AMD Pvt Ltd. Hyderabad	Member
14.	B. Archana	Student	Member
15.	J. Praveen	Student	Member
16.	A. Akshitha	Alumni	Member
17.	G. Keerthi	Alumni	Member
18.	Mrs. B. Prasanthi	Parent	Member

4.1 Detailed Composition for Academic Year 2026–27

Chairperson: Principal CMR Engineering College
Members from Management: Secretary and Correspondent of CMR Engineering College
Senior Administrative Officers:

- Dean Academics
- Controller of Examinations
- Head of the Departments: Head of the various departments, nominated by the Chairperson in consultation with the Management, ensuring representation from all academic disciplines

Nominee from Students: Two student representatives
Nominee from Alumni: One alumni representative
Nominee from Industry: One representative from industry
Member Secretary: One Senior Teacher nominated by the Chairperson

5. TERM OF OFFICE

1. The term of the IQAC shall be for three years for nominated members.
2. The term of the Chairperson shall be co-terminus with his/her tenure as the Head of the Institution.
3. The Coordinator/Member Secretary shall hold office for a period of three years, subject to renewal.
4. Vacancies arising due to resignation, transfer, or any other reason shall be filled by the Chairperson in consultation with the Management.

6. ROLES AND RESPONSIBILITIES

6.1 Chairperson

- Provides overall leadership and strategic direction to the IQAC
- Approves the agenda and convenes the meetings
- Ensures the implementation of quality assurance policies and practices
- Guides the institution towards achieving its quality goals and NAAC compliance

6.2 Member Secretary

- Convene meetings with the approval of the Chairperson
- Prepare and circulate the agenda of the meeting well in advance
- Maintain the minutes of the meeting and Action Taken Report
- Coordinate all IQAC activities and documentation
- Prepare and submit the Annual Quality Assurance Report (AQAR) to NAAC
- Serve as the nodal officer for all quality-related matters

6.3 Members

- Actively participate in IQAC meetings and deliberations
- Contribute to the development and implementation of quality initiatives
- Provide feedback and suggestions for continuous improvement
- Represent their respective constituencies and ensure stakeholder participation

7. FUNCTIONS OF THE IQAC

The IQAC shall perform the following functions:

1. Ensure Timely and Efficient Functioning: Oversee the timely and efficient functioning of various academic, administrative, and financial tasks.
2. Develop Quality Benchmarks: Develop and apply quality benchmarks/parameters for various academic and administrative activities of the institution.
3. Ensure Access and Affordability: Provide access and affordability of academic programmes for various sections of society.

4. Integrate Modern Methods: Optimize and integrate modern methods of teaching and learning.
5. Credibility of Evaluation: Create an atmosphere of credibility in evaluation procedures.
6. Documentation: Document all programmes and activities that lead to quality improvement.
7. Institutional Database: Develop and maintain an institutional database through Management Information Systems (MIS) to enhance quality.
8. Identify Gaps and Interventions: Act as a strategic driver for institutional improvement by identifying gaps and implementing targeted and well-planned interventions.
9. Establish Quality Benchmarks: Establish and implement quality benchmarks and standards to facilitate the institution's continuous academic and administrative improvements.

8. MECHANISM OF THE IQAC

In order to achieve its objectives and foster a quality culture, the IQAC shall act as a catalyst to:

1. Ensure timely and efficient functioning of various academic, administrative, and financial tasks.
2. Develop and apply quality benchmarks/parameters for various academic and administrative activities.
3. Provide access and affordability of academic programmes for various sections of society.
4. Optimize and integrate modern methods of teaching and learning.
5. Create an atmosphere of credibility in evaluation procedures.
6. Ensure the participation of all stakeholders in the quality enhancement process.

9. MEETINGS AND PROCEDURES

9.1 Frequency of Meetings

The Member Secretary shall convene meetings with the approval of the Chairperson at least twice a year and on such other occasions as may be necessary.

9.2 Agenda and Minutes

The Member Secretary, in consultation with the Chairperson, shall prepare and circulate the agenda of the meeting well in advance.
The Member Secretary shall maintain the minutes of the meeting and the Action Taken Report.

9.3 Quorum

Two-thirds of the members shall constitute the quorum for a meeting.
If there is no quorum for the meeting convened up to half an hour, the meeting shall stand adjourned to the next convenient day.

9.4 Decision Making

Decisions shall be taken by consensus as far as possible.
In case of difference of opinion, the matter shall be decided by a majority vote. In the event of a tie, the Chairperson shall have a casting vote.

10. ANNUAL QUALITY ASSURANCE REPORT (AQAR)

1. The IQAC shall prepare and submit the Annual Quality Assurance Report (AQAR) to NAAC as per the prescribed format and timeline.
2. The AQAR shall document the quality initiatives, achievements, and areas for improvement during the academic year.
3. The AQAR shall be placed before the Governing Body/Management for review and approval before submission.

11. AMENDMENTS

1. Any amendment to this Constitution shall be proposed by the Chairperson or by any member of the IQAC.
2. The proposed amendment shall be circulated to all members at least seven days in advance of the meeting.
3. The amendment shall be passed by a majority of the members present and voting.
4. All amendments shall be subject to the approval of the Management and shall be in conformity with the guidelines of NAAC.

12. MISCELLANEOUS

1. The IQAC shall function as a statutory body of the institution for quality assurance purposes.
2. The IQAC shall maintain proper records of all its activities, meetings, and decisions.
3. The IQAC shall ensure that all quality initiatives are aligned with the vision, mission, and core values of CMR Engineering College.
4. The IQAC shall coordinate with all departments and administrative units for the effective implementation of quality enhancement measures.

13. OPERATIONAL GUIDELINES

The IQAC shall operate in accordance with:
1. The NAAC Guidelines for the Creation of the Internal Quality Assurance Cell (IQAC) and Submission of Annual Quality Assurance Report (AQAR) in Accredited Institutions
2. The UGC Guidelines for autonomous institutions, as applicable
3. The AICTE norms and standards
4. The JNTUH affiliation regulations
5. The CMR Engineering College policies and procedures

14. DECLARATION

This Constitution of the Internal Quality Assurance Cell (IQAC) for the Academic Year 2026–27 is hereby adopted by CMR Engineering College, Hyderabad, in compliance with the guidelines of the National Assessment and Accreditation Council (NAAC).

Date: 07.09.2026
Place: Hyderabad

PRINCIPAL
CMR Engineering College
Hyderabad, Telangana

Approved by:

Secretary & Correspondent
CMR Engineering College, Hyderabad

Secretary & Correspondent
CMR Engineering College
Kandlakoya (V), Medchal Road,
Hyderabad, T.S. - 501 401.